

How to Access Your Wedding Planning Checklist

Thank you for your purchase! Your Google Sheets template is ready — follow the steps below to make it yours.

Your private copy link

CLICK THE LINK BELOW

<https://docs.google.com/spreadsheets/d/17VD0fGZNG-NX1cDhppBAyRTgMyW7rwJ-thYdUy-GWpg/copy>

Get set up in 4 steps

1. **Click the link above.** It opens a Google page asking if you want to copy the template.
2. **Click "Make a copy."** The spreadsheet saves instantly to your own Google Drive — it is now 100% yours.
3. **Find it in your Google Drive.** Look for "Wedding Planning Checklist" in Drive, or open it from your recent files.
4. **Start on the START HERE tab.** It walks you through the 4-step setup with a color legend and tips. You will be planning in under 10 minutes.

Quick-start tips

- **Just check boxes.** That is the whole job — the progress bar fills automatically as you check tasks off.
- **Start at your current month.** Less than 12 months out? Jump straight to the row that matches your timeline and go from there.
- **One month at a time.** Ignore everything below your current row — focus only on this month's tasks and planning stays calm.
- **Don't skip START HERE.** It explains the color legend and setup in 4 quick steps so you never guess.
- **Share freely.** Use Google's Share button to give your partner or planner access — no extra copies needed.

Questions?

Message us on Etsy anytime — we are happy to help you get planning.